Instructions to Authors

Language: The language of the Journal is English.

Paper length: Preferable paper length is 10 journal pages.

Page size and margins: Page size is A4 with 3.0cm on the left margin and 2.5cm on the others. **Title and headings:** All tiles and headings are to be in Arial type face with the following attributes:

Title: 14 point, bold, First order: 12 point, bold; Second order: 11 point, bold.

The title is centred at the top of the first page and followed by one blank line. You are recommended to use enumerated headings.

Abstract: An abstract of up to 200 words in your manuscript as the first section of your paper should be included. This section should be titled "Abstract," in a first-order heading. The text of the abstract is in the same font and size as regular text. The abstract is separated from the main text by two blank lines.

Text and paragraphs: Regular text is single-spaced 11 point Times New Roman, fully justified. Do not use footnotes.

Author(s) and affiliation(s): Author names are in second order headings and affiliations are in regular text. Centre the name(s) beneath the title.

Figures, tables and equations: Equations should be incorporated in the documents and not hand written. Equations which are referenced in the text must be numbered within parenthesis and positioned flush right. Each figure and table must have a number and a title in second level header style with the figure or table number in bold type. The Figure or table title is to be in normal text. Figures and tables are numbered separately. The first figure is "**Figure 1**", The first table is "**Table 1**" Capitalize only the first word of each caption. Figure captions are to be centred beneath the figures. Table captions are to be centred above the tables.

References

List all cited references at the end of your paper in alphabetical order of the first author's surname. When referring to them in the text, type the corresponding last name and the year of the publication in parentheses or last name and year of publication, separated by a comma, within a parenthesis (e.g., "Smith (1994)" or "(Smith, 1994)". The reference list is to have a 1cm hanging indent with no blank lines.

References are to have the following forms:

Surname, A. B. 1996. Title of article which may require that the entry will have a hanging indent of 1cm. *Name of Journal*, volume (number): page-page.

Surname 1, A. B. and Surname 2, C. D. 1996. Name of book. Publisher, Location, pages.

Submission: Manuscripts must be submitted in both hard and soft copy. The soft copy will be accepted in Microsoft Word only. The operating system used must be English versions. Both hard and soft copy can be sent to:

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